Staff Council Minutes
September 7, 2012
Havens Room
Submitted by Joyce Webb

The Staff Council meeting was called to order at 9:05 by President Susan Wilson. Those in attendance were Joyce Webb, LuAnn Name, Bev Ringeisen, Lacy Capozzoli, Tonia Ray, Tara Bass, Nicole Miller, Terri Butler, Linda Burkholder, Rhonda Hill, Kathy Kennedy, and Sheryl Phillips.

The minutes from the last meeting (8/3/2012) were approved.

OLD BUSINESS:

➢ Treasurer Report – The names on the Solidarity account has been updated with the removal of Linda Burkholder (former Staff Council President) and addition of Susan Wilson (current Staff Council President).
  Business Checking: $7,212.15
  Primary Savings: $5.00

➢ Craft Show – November 3, 9:00 – 3:00pm. Tara will check to see if the cafeteria will be open. Kathy will work on news release and radio spots. Susan is working with Greg Ogle on a map of where each vendor is located. All vendors will be in the Kelley Center and it has been divided into four areas and volunteers will oversee each area. We have a sign-up sheet for workers and the time slots are:
  Friday, 5:00 – 9:00pm
  Saturday, 8:00 – 11:00am, 11:00 – 1:00pm, and 1:00 – 4:00pm.
We could really use more help so please sign up.
Linda made a motion to pay the sorority $25/helper to work on the day of the sale. Bev seconded the motion and the motion passed. They will help with tickets, door prizes and anything else we might need help with.

➢ Bylaws from November 2011 are in need of updating again. Please see the proposed updates attached.
  ❖ III. ELIGIBILITY - Joyce made a motion to remove the last two sentences. Cheryl seconded.
  ❖ IV. OFFICES –
    A. Kathy made a motion to leave it as it is. Lacy seconded.
    B. Kathy made a motion to leave it as it is. Tonia seconded.
    E. 1. LuAnn made a motion to change the first sentence to read ...“send copy to Archives in the Library”. And remove the last sentence. Lacy seconded.
    F. 2. Kathy made a motion to change the wording to “The Treasurer compiles a written Treasurer’s Report to be submitted to Staff Council members at the end of the fiscal year summarizing the year’s activity”. Tonia seconded.

❖ V. COMMITTEES
D. 1. We will revisit this at the next meeting.
D. 6. Kathy will bring our list of committees to the next meeting and we will revisit at that time.
E. Cheryl made a motion to leave it as is. Bev seconded. Updating the bylaws is a work in progress and discussion will continue to our next meeting.

- Koolies – Tonia shared some info and prices she gathered from Smile Promotions for Koolies (an insulated cover for water bottles for graduation). She was asked to get updated quotes for quantities of 500/750/1000, with and without IU Staff Council printed on them.

- A thank you card from Jack Tharp was read. He really appreciated the throw we gave him at the convocation luncheon and he “will cherish the memories and won’t forget how we all worked together.”

- Committee Reviews – Terri reported for the Budget Committee. There was one fall budget request application made by Dr. Todd Bradley for 5 students and 2 faculty members to the Peanut Festival in Atlanta, Georgia. Initially, he made application for $1000 then amended it to $1500. Since other monies were made available to the group, Staff Council recommended sponsoring the banquet portion. After discussion, it was agreed that it is not the mission of Staff Council to pay for faculty travel. Tonia made a motion to pay the $165 for the banquet. Kathy seconded.

NEW BUSINESS:

- Since Cathy Archer has been an active member of Staff Council, we will be collecting money to help with expenses of Cathy’s husband (gas/food/hotel/...) If you would like to donate, please have your money to Nicole by Friday, September 14. She will be purchasing a VISA Debit Card.

Meeting was adjourned at 10:30am

Next meeting will be Friday, October 5, 8:30am.

*** Please note time change